



# AOAC INTERNATIONAL

## Stakeholder Panel for Infant Formula and Adult Nutritionals (SPIFAN)

Meeting at Boca Raton Resort & Club

501 East Camino Real, Boca Raton, FL 33432, USA

### STAKEHOLDER PANEL & WORKING GROUP DRAFT MEETING AGENDA

*Saturday, September 6, 2014*

Meeting Start Time: 8:30AM (Eastern US)

**SPIFAN Chair: Darryl Sullivan**

*(Covance Laboratories)*

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*Location: Addison West*

Registration Opens at 7:30AM

#### **STAKEHOLDER PANEL**

**I. INTRODUCTION (Bradford/Sullivan – 8:30AM-8:45AM)**

Jim Bradford, AOAC/Darryl Sullivan, Covance, will call the Stakeholder Panel meeting to order along with the introduction/welcome of participants, and review AOAC's Antitrust and Conflict of Interest Policies. Voting Members of the stakeholder panel will be introduced.

**II. SPIFAN OVERVIEW (Sullivan – 8:45AM-9:15AM)**

Darryl Sullivan, Covance, will provide an update on current activities and an overview of the accomplishments and achievements in SPIFAN.

**III. WORKING GROUP CHAIRS PRESENTATIONS AND VOTE ON FINAL SMPR DOCUMENTS (Working Group Chairs – 9:15AM-10:15AM)**

Working Group Chairs will review and reach consensus on SMPR.

**1. AMINO ACIDS – Wesley Jacobs (Abbott) & Ping Feng (Consultant) – 9:15AM-9:30AM**

*\*Working Group Chair SMPR Approval Presentation*

**2. CAROTENOIDS – Gregory Hostetler (Perrigo) – 9:30AM-9:45AM**

*\*Working Group Chair SMPR Approval Presentation*

**3. CHLORIDE – Christopher Blake (Nestlé) – 9:45AM-10:00AM**

*\*Working Group Chair SMPR Approval Presentation*

**4. FLUORIDE – Christopher Blake (Nestlé) – 10:00AM-10:15AM**

*\*Working Group Chair SMPR Approval Presentation*

***MORNING BREAK (10:15AM-10:30AM)***

**WORKING GROUP CHAIRS PRESENTATIONS ON NUTRIENTS INCLUDING FITNESS FOR PURPOSE (Working Group Chairs – 10:30AM-11:50AM) - *Louis Salvati (Abbott)***

The working group chair will present the nutrients including the technical information, regulatory requirements and fitness for purpose.

1. **VITAMIN B<sub>1</sub> (Thiamine)**  
(Presentation – 10:30AM-10:45AM)  
\* (Fitness for Purpose – 10:45AM-11:00AM)
2. **VITAMIN B<sub>2</sub> (Riboflavin)**  
(Presentation – 11:00AM-11:15AM)  
\* (Fitness for Purpose – 11:15AM-11:30AM)
3. **VITAMIN B<sub>3</sub> (Niacin)**  
(Presentation – 11:30AM-11:45AM)  
\* (Fitness for Purpose – 11:45AM -12:00PM)
4. **VITAMIN B<sub>6</sub> (Pyridoxine)**  
(Presentation – 12:00PM-12:15PM)  
\* (Fitness for Purpose – 12:15PM -12:30PM)

**IV. UPDATE ON AOAC/ISO ACTIVITIES (Konings – 12:30PM-12:40PM)**

Erik Konings, Nestlé will provide an update on the AOAC/ISO cooperative.

**V. UPDATE ON MULTI-LAB TESTING & FUTURE SPIFAN ACTIVITIES (Rankin – 12:40PM-12:50PM)**

Robert Rankin, International Formula Council (IFC) will provide updates on the multi-lab testing, the proposed schedule/timeline for testing and future activities. An update on the SPIFAN matrices will also be provided.

**VI. TIMELINES/DEADLINES/WRAP-UP (Sullivan – 12:50PM-1:00PM)**

Darryl Sullivan and Deborah McKenzie, AOAC will provide a timeline of SPIFAN activities including upcoming deadlines, wrap up all discussions and answer any additional questions.

***LUNCH ON YOUR OWN***  
***(1:00PM – 2:30PM)***

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# STAKEHOLDER PANEL & WORKING GROUP DRAFT MEETING AGENDA

*Saturday, September 6, 2014*

Meeting Start Time: 2:30PM (Eastern US)

## **WORKING GROUP**

### **I. INTRODUCTION (Sullivan – 2:30PM-2:40PM)**

Darryl Sullivan will call the Working Group meeting to order.

### **II. REVIEW AND REACH CONSENSUS ON STANDARD METHOD PERFORMANCE REQUIREMENT (SMPR) DOCUMENTS (Working Group Chair – 2:40PM-4:50PM)**

The Working Group Chair will lead the Working Group discussions, review and reach consensus on SMPR.

1. **VITAMIN B<sub>1</sub> (Thiamine)**  
\*(SMPR)
2. **VITAMIN B<sub>2</sub> (Riboflavin)**  
\*(SMPR)
3. **VITAMIN B<sub>3</sub> (Niacin)**  
\*(SMPR)
4. **VITAMIN B<sub>6</sub> (Pyridoxine)**  
\*(SMPR)

### **III. WRAP-UP (Sullivan – 4:50PM-5:00PM)**

Darryl Sullivan will wrap up all discussions and answer any additional questions.