



AOAC INTERNATIONAL

Stakeholder Panel for Infant Formula and Adult Nutritionals (SPIFAN)

Meeting at Hilton Washington DC/Rockville Hotel & Executive Meeting Center
1750 Rockville Pike, Rockville, MD 20852

DRAFT MEETING AGENDA

Tuesday, March 12, 2013

Meeting Start Time: 8:30AM ET

SPIFAN Chair: Darryl Sullivan

(Covance Laboratories)

Registration Opens at 7:30AM

(Continental Breakfast Served)

Location: Plaza 3

EXPERT REVIEW PANEL (ERP)

I. WELCOME & INTRODUCTION (Bradford/Sullivan)

Jim Bradford (AOAC)/Darryl Sullivan (Covance) will call the meeting to order. Participants will review the AOAC policy documents and draft meeting agenda.

II. OVERVIEW OF DOWN SELECTION PROCESS & EVALUATION FORM (Konings)

Erik Konings (Nestlé) will give an overview of the down selection process, rationale and other criteria for completing the Method Evaluation form.

III. REVIEW OF METHODS BY EXPERT REVIEW PANEL (ERP)

The Expert Review Panel (ERP) members will be asked to provide an update on their assigned method(s) listed below. The ERP will collectively discuss the methods and select a single method to move forward through the SPIFAN process.

Vitamin A/E – Chair – Jon DeVries (Medallion Labs/General Mills)

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| ❖ Method VitA-16 | OMA# 2012.09 (Reviewers: Christiansen/Yang) |
| ❖ Method VitA-17 | OMA# 2012.10 (Reviewers: Blake & Konings/Jiang) |
| ❖ Method VitE-18 | OMA# 2012.09 (Reviewers: Christiansen/Yang) |
| ❖ Method VitE-19 | OMA# 2012.10 (Reviewers: Blake & Konings/Jiang) |

Vitamin B₁₂ – Chair – Esther Campos-Giménez (Nestlé)

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|---------------------------------|--|
| ❖ Method VitB ₁₂ -03 | OMA# 2011.08 (Reviewers: Christiansen/Kneeteman) |
| ❖ Method VitB ₁₂ -12 | OMA# 2011.10 (Reviewers: DeVries/Phillips) |

Vitamin D – Chair – Don Gilliland (Abbott Nutrition)

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|------------------|---|
| ❖ Method VitD-01 | OMA# 2011.11 (Reviewers: Bhandari/Gill & Indyk) |
| ❖ Method VitD-16 | OMA# 2012.11 (Reviewers: Rader/Raffler) |

~MORNING BREAK~

Inositol – Co-Chairs – Karen Schimpf (Abbott Nutrition) & Harvey Indyk (Fonterra)

- ❖ Method Inos-34 OMA# 2011.18 (Reviewers: Gill & Indyk)
- ❖ Method Inos-39 OMA# 2012.12 (Reviewers: Gill & Indyk/Gilliland & Schimpf)

Nucleotides – Chair – Brendon Gill (Fonterra)

- ❖ Method Nuc-01 OMA# 2011.20 (Reviewers: Bhandari/Kneeteman)
- ❖ Method Nuc-02 OMA# 2011.21 (Reviewers: A. McMahon/Huang)

IV. NEXT STEPS (Sullivan)

Darryl Sullivan will discuss next steps for these methods to obtain Final Action *Official Methods*SM status.

~LUNCH WILL BE PROVIDED~

STAKEHOLDER PANEL

V. INTRODUCTION (Bradford/Sullivan)

Jim Bradford/Darryl Sullivan will call the Stakeholder Panel meeting to order.

VI. *OUTCOMES FROM EXPERT REVIEW PANEL (ERP) MEETING (Sullivan)

Darryl Sullivan (Covance) will discuss the Expert Review Panel outcomes, request endorsements from the broader stakeholder on the methods chosen for Multi-Lab Testing (MLT), and answer any questions pertaining to the ERP meeting.

- ❖ **Vitamin A/E - Chair – Jon DeVries (Medallion Labs/General Mills)**
- ❖ **Vitamin B₁₂ - Chair – Esther Campos-Giménez (Nestlé)**
- ❖ **Vitamin D - Chair – Don Gilliland (Abbott Nutrition)**
- ❖ **Inositol - Co-Chairs – Karen Schimpf (Abbott Nutrition) & Harvey Indyk (Fonterra)**
- ❖ **Nucleotides - Chair – Brendon Gill (Fonterra)**

VII. UPDATE ON THOUGHT LEADER ADVISORY (TLA) MEETINGS (Mishra/Sullivan)

Anita Mishra/Darryl Sullivan will provide updates from the Thought Leader Advisory (TLA) meetings held January 31 – February 7, 2013 in Beijing, China and New Delhi, India respectively.

VIII. DISCUSSION ON SPIFAN II & FUTURE ACTIVITIES (Rankin)

Robert Rankin (IFC) will present information on the SPIFAN II activities including project outlines, scope and priorities.

~AFTERNOON BREAK~

IX. WRAP-UP (Sullivan/Mishra)

Darryl Sullivan/Anita Mishra will wrap up all discussions and answer any additional questions.