



Stakeholder Panel for Infant Formula and Adult Nutritionals (SPIFAN)

Meeting at Hilton Washington DC/Rockville
Hotel & Meeting Conference Center
1750 Rockville Pike, Rockville, MD
Rockville, Maryland USA

DRAFT AGENDA

Monday, June 18, 2012 – Friday, June 22, 2012

Registration Opens at 7:00AM

SPIFAN Chair: Darryl Sullivan
(Covance Laboratories)

Monday, June 18, 2012

8:30PM – 5:00PM EDT

Day 1

(Continental Breakfast Served)

WORKING GROUPS

I. WELCOME & INTRODUCTION

(Bradford/Sullivan – 8:30AM-8:45AM)

Jim Bradford (AOAC) will welcome and introduce the participants and Darryl Sullivan (Covance) will call the meeting to order and give a brief presentation to the participants of the Stakeholder Panel on Infant Formula and Adult Nutritionals (SPIFAN) and Working Groups members. Participants will also review the AOAC policy documents and draft meeting agenda.

II. REVIEW AND REACH CONSENSUS ON STANDARD METHOD PERFORMANCE REQUIREMENT (SMPR) DOCUMENTS

(Working Group Chairs – 8:45AM-4:45PM)

The Working Group Chairs will lead the Working Group discussions on the rationale(s) for the dispute, review and reach consensus on SMPR, conduct a preliminary review of methods, and identify other methods for consideration. Stakeholder panel will review methods for endorsement and SMPR for approval at the SPIFAN Stakeholder meeting on September 29th, 2012 in Las Vegas, NV, USA.

1. IODINE – *Darryl Sullivan (Covance)*
*(SMPR – 8:45AM-9:45AM)
* (METHODS – 9:45AM-10:45AM)

MORNING BREAK (10:45AM-11:15AM)

2. CARNITINE – *John Austad (Covance) & Guenther Raffler (Danone)*
*(SMPR – 11:15AM-12:15PM)
* (METHODS – 1:15PM-2:15PM)

LUNCH WILL BE PROVIDED (12:15PM-1:15PM)

3. PANTOTHENIC ACID – *Shang-Jing Pan (Abbott Nutrition)*
*(SMPR – 2:15PM-3:15PM)
* (METHODS – 3:45PM-4:45PM)

AFTERNOON BREAK (3:15PM-3:45PM)

III. WRAP-UP

(Sullivan/Mishra – 4:45PM-5:00PM)

Darryl Sullivan/Anita Mishra will wrap up all discussions and answer any additional questions.

Tuesday, June 19, 2012

8:30PM – 6:00PM EDT

Day 2

(Continental Breakfast Served)

IV. WELCOME & INTRODUCTION

(Sullivan – 8:30AM-8:45AM)

Darryl Sullivan (Covance) will continue the Working Group discussions.

4. **VITAMIN E & A** – *Jon DeVries (General Mills)* – The revised SMPR for Vitamin E was endorsed by the stakeholder panel in September 2011 and new methods submitted against this SMPR will be reviewed during this meeting. Vitamin A methods will be reviewed against the existing SMPR. Methods endorsed by the working group will be submitted to the SPIFAN stakeholder panel on Wednesday for endorsement and will be forwarded for consideration to the ERP for First Action *Official Methods*SM status on Friday.

*(SMPR/ METHODS – 8:45AM-9:45AM)

5. **CHOLINE & VITAMIN C** - *Darryl Sullivan (Covance)* will review the draft SMPR developed during the SPIFAN India Regional meeting in February 2012. The methods identified during the meeting and the public comments received will be discussed. SMPR/methods will be submitted to the stakeholder panel on September 29, 2012.

CHOLINE – *Sneh Bhandari (Silliker) & Nick Cellar (Abbott Nutrition)*

*(SMPR/METHODS – 9:45AM-10:15AM)

VITAMIN C – *Jayashree Arcot (University of New South Wales) & Lalitha Gowda (CFTRI)* – **Co-Chairs Unable to Attend: Darryl Sullivan will lead discussion(s).**

*(SMPR/METHODS – 10:15AM-10:45AM)

MORNING BREAK (10:45AM-11:15AM)

EXPERT REVIEW PANEL (ERP)

V. INTRODUCTION TO SPIFAN ERP SESSION

(Sullivan – 11:15AM-11:35AM)

Darryl Sullivan (Covance) will give a brief presentation to the participants of the Expert Review Panel (ERP).

VI. ERP REVIEW, DETERMINATION AND VOTE ON CANDIDATE DISPUTE RESOLUTION METHOD FOR EACH NUTRIENT

(Sullivan – 11:35AM-5:55PM)

For each method, the ERP will consider additional information submitted. The ERP will discuss the rationale(s) for the dispute and also down-select and render a decision on a dispute resolution method for each nutrient.

- ❖ 11:35AM – 5:55PM
 - Methods for Vitamin B₁₂
 - Methods for Vitamin D
 - Methods for Ultra Trace Minerals
 - Methods for Nucleotides/sides
 - Methods for Inositol
 - Methods for Folate
 - Methods for Vitamin A

LUNCH WILL BE PROVIDED (12:15PM-1:15PM)

&

AFTERNOON BREAK (3:30PM-3:45PM)

VII. WRAP-UP

(Sullivan/Mishra – 5:55PM-6:00PM)

Darryl Sullivan/Anita Mishra will wrap up all discussions and answer any additional questions.

RECEPTION (6:15PM-7:15PM) - (Atrium)

Wednesday, June 20, 2012

8:30AM – 5:00PM EDT

Day 3

(Continental Breakfast Served)

STAKEHOLDER PANEL

VIII. INTRODUCTION TO STAKEHOLDER PANEL

(Bradford/Sullivan – 8:30AM-9:15AM)

Jim Bradford (AOAC) will welcome and introduce the participants and Darryl Sullivan (Covance) will give a presentation to the participants of the Stakeholder Panel for Infant Formula and Adult Nutritionals (SPIFAN). Voting Members of the stakeholder panel will be introduced. AOAC/ISO cooperation will be presented.

IX. NEW METHOD(S) PROPOSED FOR EXISTING SMPRs – (Tentative)

(Working Group Chairs – 9:15AM-11:30AM)

*The Study Authors will provide information/documentation on their methods to the stakeholder panel for endorsement. These methods will be forwarded for consideration to the ERP for First Action *Official Methods*SM status on Friday:

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|------------------|-------------------|---|
| ▪ 9:15AM-9:35AM | Folate | University of New South Wales – <i>Unable to attend</i> |
| ▪ 9:35AM-9:55AM | Inositol | Covance |
| • 9:55AM-10:15AM | Nucleotides/sides | Thermo Fisher Scientific |

MORNING BREAK (10:15AM-10:30AM)

- | | | |
|-------------------|-------------|------------------|
| ▪ 10:30AM-10:50AM | Vitamin E/A | Abbott Nutrition |
| ▪ 10:50AM-11:10AM | Vitamin E | Silliker Labs |
| ▪ 11:10AM-11:30AM | Vitamin E/A | Pfizer Nutrition |

X. DISCUSSION ON PLANNED ACTIVITIES BEFORE FINAL ACTION STATUS

(Sullivan – 11:30AM-12:00PM)

Darryl Sullivan (Covance) will lead a discussion for the recommendations prior to Final Action status award for First Action methods. Recommendations will be forwarded to the ERP for endorsement on Friday.

LUNCH WILL BE PROVIDED (12:00PM-1:00PM)

XI. PRESENTATION ON WHEY PROTEIN: CASEIN RATIO PROJECT

(Sullivan – 1:00PM-1:15PM)

Darryl Sullivan (Covance) will give an overview of Whey Protein: Casein ratio project.

XII. PRESENTATION ON UNDERSTANDING RECENT CHANGES IN THE GLOBAL REGULATORY ENVIRONMENT IN CHINA FOR WHEY PROTEIN: CASEIN RATIO

(Jing – 1:15PM-2:00PM)

Xiao Jing (China CDC, Secretary of National Food Safety Standard Review Committee) will provide a presentation on the global regulatory environment in China on Whey Protein: Casein ratio.

XIII. WHEY PROTEIN: CASEIN RATIO TECHNICAL & REGULATORY BACKGROUND

(Working Group Co- Chairs – 2:00PM-3:30PM)

The working group chairs will present the technical information, regulatory requirements, and fitness for purpose statement.

WHEY PROTEIN: CASEIN RATIO – Working Group Co-Chairs (Presentations – 2:00PM-3:30PM)

- Lei Bao (AQSIQ)
- Juan Romero (Univ. of Wisconsin)
- Shane Rutherford (Massey University)

AFTERNOON BREAK (3:30PM-4:00PM)

XIV. SUMMARY OF PREPARTORY MEETINGS

(Sullivan – 4:00PM-4:30PM)

Darryl Sullivan will wrap up all discussions and answer any additional questions.

XV.

WRAP-UP

(Sullivan/Mishra – 4:30PM-5:00PM)

Darryl Sullivan/Anita Mishra will wrap up all discussions and answer any additional questions.

~~~~ SPECIAL SESSION ~~~~

DISCUSSION ON ACTIVITIES IN INDIA

(Mishra – 5:15PM-6:15PM)

Anita Mishra (AOAC) will lead the discussion with interested participants on follow up activities in India.

Thursday, June 21, 2012

8:30AM – 6:00PM EDT

Day 4

(Continental Breakfast Served)

WORKING GROUPS

XVI. WELCOME & INTRODUCTION TO WORKING GROUPS

(Sullivan – 8:30AM-8:35AM)

Darryl Sullivan (Covance) will call the meeting to order and give a brief introduction to the participants of the Working Groups. Participants will also review the AOAC policy documents.

XVII. STANDARD METHOD PERFORMANCE REQUIREMENT (SMPR) DEVELOPMENT

(Sullivan – 8:35AM-9:30AM)

Sullivan will provide an overview and guidance on developing Standard Method Performance Requirements (SMPRs).

XVIII. DISCUSS TECHNICAL STANDARD METHOD PERFORMANCE REQUIREMENT (SMPR) DOCUMENTS

(Working Group Chairs – 9:30AM-5:45PM)

The Working Group Chair(s) will lead the Working Group discussions on the rationale(s) for the dispute, conduct a preliminary review of methods, and identify other methods for consideration. Stakeholder panel will review methods for endorsement.

❖ WHEY PROTEIN: CASEIN RATIO: Working Group/Roundtable Discussion – SMPR and Stakeholder Method Submission:

- *9:30AM-2:00PM SMPR for Whey Protein: Casein Ratio Working Group Discussion

MORNING BREAK (10:30AM-10:45AM)

LUNCH WILL BE PROVIDED (12:00PM-1:00PM)

- *2:00PM-5:45PM Methods Discussion for Whey Protein: Casein Ratio Working Group Discussion

AFTERNOON BREAK (3:00PM-3:30PM)

XIX. WRAP-UP

(Working Group Chairs/Sullivan/Mishra – 5:45PM-6:00PM)

The Working Group Co-Chairs, Sullivan and Mishra will wrap up all discussions and answer any additional questions pertaining to the standard method performance requirements (SMPRs).

Friday, June 22, 2012

8:30AM – 3:00PM EDT

Day 5

(Continental Breakfast Served)

STAKEHOLDER PANEL

XX. WELCOME & INTRODUCTION TO STAKEHOLDER PANEL

(Sullivan – 8:30AM-8:35AM)

Darryl Sullivan (Covance) will welcome the participants of the Stakeholder Panel for Infant Formula and Adult Nutritionals (SPIFAN).

XXI. PRESENTATION AND VOTE ON FINAL SMPR DOCUMENTS AND METHOD AUTHORS PRESENTATIONS ON PROPOSED METHODS

(Working Group Chairs/Study Authors – 8:35AM-9:10AM)

The working group chairs will lead the discussion with the stakeholder panel to recommend and approve the SMPRs for Whey Protein: Casein Ratio. In addition, the Study Authors will provide a brief presentation on the method(s) selected and plan for the validation studies to be conducted.

SMPR FOR WHEY PROTEIN: CASEIN RATIO

❖ *8:35AM-9:10AM Recommendation of SMPR for Whey Protein: Casein Ratio

Working Group Co-Chairs Presentation:

- Lei Bao (AQSIQ)
- Juan Romero (University of Wisconsin)
- Shane Rutherford (Massey University)

*METHODS FOR WHEY PROTEIN: CASEIN RATIO

▪ 9:10AM-9:20AM	Method 01	TBD (TBD)
▪ 9:20AM-9:30AM	Method 02	TBD (TBD)
▪ 9:30AM -9:40AM	Method 03	TBD (TBD)
▪ 9:40AM -9:50AM	Method 04	TBD (TBD)
▪ 9:50AM -10:00AM	Method 05	TBD (TBD)

MORNING BREAK (10:00AM-10:15AM)

&

LUNCH WILL BE PROVIDED (12:00PM-1:00PM)

EXPERT REVIEW PANEL

XXII. ERP REVIEW, DETERMINATION AND VOTE ON METHODS PRESENTED

(Sullivan – 10:15AM-2:30PM)

For each method, the ERP will consider additional information submitted. The ERP will also discuss the rationale(s) for the dispute. Methods that fulfill the requirements will be granted First Action *Official MethodsSM* status.

- ❖ 10:15AM – 2:30PM - Methods will be presented for:
 - Whey Protein: Casein Ratio
 - Folate
 - Inositol
 - Nucleotides/sides
 - Vitamin E & A

XXIII. *DISCUSSION ON PLANNED ACTIVITIES BEFORE FINAL ACTION STATUS

(Sullivan – 2:30PM-2:55PM)

Darryl Sullivan (Covance) will lead a discussion for the recommendations prior to Final Action status award for First Action methods.

XXIV. WRAP-UP/NEXT STEPS

(Sullivan/Mishra – 2:55PM-3:00PM)

Darryl Sullivan/Anita Mishra will wrap up all discussions, answer any additional questions, and provide information on next steps in the project.