



AOAC INTERNATIONAL

Stakeholder Panel for Infant Formula and Adult Nutritionals (SPIFAN) Meeting in New Delhi, India

DRAFT MEETING AGENDA

Monday, February 13, 2012 – Wednesday, February 15, 2012

Chair: Darryl Sullivan (Covance Laboratories)

Monday, February 13, 2012

9:30AM – 6:00PM IST

Day 1

(Breakfast Served 8:30AM at the Coffee Shop)

REGISTRATION (8:30AM)

(Location: Crystal Ballroom II)

I. WELCOME AND INTRODUCTIONS – (9:30AM-9:45AM)

(Darryl Sullivan, Covance Labs)

Sullivan will call the meeting to order and provide the participants of the Stakeholder Panel for Infant Formula and Adult Nutritionals (SPIFAN) India Regional meeting with a brief introduction. The Voting Members of the stakeholder panel will be introduced. Participants will also review the AOAC policy documents and approve the draft meeting agenda.

II. AOAC STANDARDS DEVELOPMENT PROCESS – (9:45AM-10:15AM)

(Anita Mishra, AOAC INTERNATIONAL)

Mishra will provide participants with information on AOAC's standards development process.

III. BACKGROUND ON THE SPIFAN PROJECT – (10:15AM-10:45AM)

(Dan Schmitz, Abbott Nutrition)

Schmitz will provide the participants with a background on the SPIFAN project including stakeholder panels, regional meetings, current Official First Action status methods, and the current Standard Method Performance Requirements (SMPR).

IV. TECHNICAL PERSPECTIVE: GENERAL OVERVIEW – (10:45AM-12:15PM)

(Dr. R. K. Khandal, Sriram Institute & Dr. T. Longvah, National Institute of Nutrition)

Khandal & Longvah will each give a general overview of India's technical perspective including what are the top priority areas where better methods are needed, the types of currently available nutrient methods for these priority areas along with the available analytical technologies, the short comings & challenges, and method improvements required.

MORNING BREAK (11:15AM – 11:45AM)

V. INDIA'S STANDARDS DEVELOPMENT PROCESS – (12:15PM-1:15PM)
(Dr. R. K. Bajaj & Dr. S. Toteja, Bureau of Indian Standard)

Bajaj & Toteja will provide India's standards development process as it pertains to infant formula and adult nutritionals. Discussions will include how India's stakeholders relate and participate in the International Organization for Standardization (ISO), Codex Alimentarius Commission (Codex), International Dairy Federation (IDF), and AOAC. How are ISO/Codex/IDF/AOAC methods implemented into India's standards?

LUNCH WILL BE PROVIDED (1:15PM – 2:15PM)

VI. STANDARD METHOD PERFORMANCE REQUIREMENT (SMPR) DEVELOPMENT – (2:15PM-3:15PM)
(Darryl Sullivan, Covance Labs)

Sullivan will provide an overview and guidance on developing Standard Method Performance Requirements (SMPRs).

VII. DISCUSS TECHNICAL & REGULATORY BACKGROUND – (3:15PM–4:15PM)
(Working Group Co-Chairs)

The working group co-chairs will present the technical information, regulatory requirements, and fitness for purpose statement for each nutrient.

- **VITAMIN C** – Working Group Co-Chairs - *Jayashree Arcot (University of New South Wales) & Lalitha Gowda (Central Food Technological Research Institute (CFTRI))*
(Presentation – 3:15PM-3:45PM)
- **CHOLINE** – Working Group Co-Chairs - *Sneh Bhandari (Silliker) & Rajesh Girdhar (Abbott Nutrition, India)*
(Presentation – 3:45PM-4:15PM)

AFTERNOON BREAK (4:15PM – 4:45PM)

VIII. REGULATORY AND INTERNATIONAL TRADE OF INFANT FORMULA AND ADULT NUTRITIONALS – (4:45PM -5:30PM)
(Dr. R. K. Bajaj & Dr. S. Toteja, Bureau of Indian Standard)

Bajaj & Toteja will provide the definition of infant formula and adult nutritionals in India including any regional specialty formulas in India. The presentation will include how infant formula is regulated, what are the import regulations for infant formula versus formula manufactured within India, whether import regulations for test methods/protocols are specified & how the formula should be tested, and what are federal or state approval processes for new infant formula products. Discussions will also include how India writes its regulations and who regulates, monitors, and surveys.

IX. WRAP UP – (5:30PM–6:00PM)
(Darryl Sullivan & Anita Mishra)

Sullivan & Mishra will wrap up all discussions and answer any questions.

Tuesday, February 14, 2012

9:30AM – 6:00PM IST

Day 2

(Location: Crystal Ballroom II)

(Breakfast Served 8:30AM at the Coffee Shop)

**X. DISCUSS TECHNICAL STANDARD METHOD PERFORMANCE REQUIREMENTS (SMPRs) – (9:30AM–5:30PM)
(Working Group Co-Chairs)**

The working group co-chairs will lead a discussion on the standard method performance requirements (SMPRs).

- **VITAMIN C** – Working Group Co-Chairs - *Jayashree Arcot (University of New South Wales) & Lalitha Gowda (Central Food Technological Research Institute (CFTRI))*

Vitamin C: Working Group/Roundtable Discussion – SMPR and Stakeholder Method Submission:

- *9:30AM–1:00PM SMPR for Vitamin C Working Group Discussion

MORNING BREAK (11:00AM – 11:30AM)

LUNCH WILL BE PROVIDED (1:00PM – 2:00PM)

- **CHOLINE** – Working Group Co-Chairs - *Sneh Bhandari (Silliker) & Rajesh Girdhar (Abbott Nutrition, India)*

Choline: Working Group/Roundtable Discussion – SMPR and Stakeholder Method Submission:

- *2:00PM–5:30PM SMPR for Choline Working Group Discussion

AFTERNOON BREAK (3:30PM – 4:00PM)

**XI. WRAP UP/NEXT STEPS – (5:30PM–6:00PM)
(Working Group Co-Chairs/Darryl Sullivan/Anita Mishra)**

The Working Group Co-Chairs, Sullivan & Mishra will wrap up all discussions and answer any additional questions pertaining to the standard method performance requirements (SMPRs).

Wednesday, February 15, 2012

9:30AM – 3:30PM IST

Day 3

(Location: Crystal Ballroom II)

(Breakfast Served 8:30AM at the Coffee Shop)

XII. STAKEHOLDER PANEL – (9:30AM-12:00PM)

(Working Group Co-Chairs)

The working group co-chairs will lead the discussion with the stakeholder panel to recommend and approve the SMPRs for both nutrients.

Vitamin C:

- *9:30AM–10:30AM Recommendation of SMPRs for Vitamin C

MORNING BREAK (10:30AM – 11:00AM)

Choline:

- *11:00AM–12:00PM Recommendation of SMPRs for Choline

XIII. PRESENTATION ON SPIFAN MATRICES – (12:00PM-12:30PM)

(Dan Schmitz, Abbott Nutrition)

Schmitz will provide information on the SPIFAN base materials for validation studies.

XIV. TECHNICAL PRESENTATION OF SLV REQUIREMENTS – (12:30PM-1:15PM)

(Darryl Sullivan, Covance Labs)

Sullivan will present the technical aspects of the single laboratory requirements (SLV) including the approved guidelines.

LUNCH WILL BE PROVIDED (1:15PM – 2:15PM)

XV. ISO STANDARDIZATION UPDATE – (2:15PM-2:30PM)

(Erik Konings, Nestlé)

Konings will provide an update on ISO standardization and the global acceptance of analytical standards.

XVI. ENGAGEMENT IN OVERALL SPIFAN PROJECT – (2:30PM-3:00PM)

(Anita Mishra, AOAC INTERNATIONAL)

Mishra will discuss engagement in the overall SPIFAN project.

XVII. NEXT STEPS/ADJOURN – (3:00PM-3:30PM)

(Darryl Sullivan/Anita Mishra)

Sullivan& Mishra will provide the next steps in the project.