



AOAC INTERNATIONAL

Stakeholder Panel for Infant Formula and Adult Nutritionals Meeting at Loews Royal Pacific at Universal Orlando® Orlando, Florida USA

DRAFT AGENDA

Saturday, September 25, 2010

11:00AM – 6:00PM EDT

Room Location: Pacifica 1 & 2

Chair: Darryl Sullivan (Covance)

I. WELCOME & INTRODUCTION

(Bradford/Sullivan – 11:00AM-11:15AM)

Jim Bradford/Darryl Sullivan (Covance) will call the meeting to order and give a brief introduction to the participants of the Stakeholder Panel for Infant Formula and Adult Nutritionals (SPIFAN). Participants will review the draft agenda. Voting Members of the stakeholder panel will be introduced.

II. PURPOSE & SCOPE OF THE PROJECT

(Sullivan/Mishra – 11:15AM-11:30AM)

Darryl Sullivan/Anita Mishra will summarize the purpose of the stakeholder meeting and expand on the details of the scope of work and expected outcomes. The process for selecting priority nutrients will be discussed.

III. DEFINITION OF INFANT FORMULA & ADULT NUTRITION

(Sullivan/Coates – 11:30AM-12:00PM)

Darryl Sullivan/Scott Coates will present the definitions of Infant Formula & Adult Nutritionals to the stakeholder panel.

LUNCH (12:00PM-12:30PM)

IV. FIRST FIVE (5) NUTRIENTS *(Chairs listed below are tentative)*

(Working Group Chairs – 12:30PM-3:00PM)

The working group chairs will present the first five nutrients including the technical information and regulatory requirements.

1. Vitamin A – Jon DeVries (General Mills)
2. Vitamin D – Don Gilliland (Abbott Nutrition)
3. Vitamin B₁₂ – Esther Campos-Gimenez (Nestlé)
4. Folic Acid – Erik Konings (Nestlé)
5. Inositol – Harvey Indyk (Fonterra)

AFTERNOON BREAK (3:00PM-3:15PM)

V. FITNESS FOR PURPOSE (*Chairs listed below are tentative*)

(Working Group Chairs – 3:15PM-5:45PM)

The working group chairs will present for discussion the Fitness for Purpose for the first five nutrients chosen.

1. Vitamin A – Jon DeVries (General Mills)
2. Vitamin D – Don Gilliland (Abbott Nutrition)
3. Vitamin B₁₂ – Esther Campos-Gimenez (Nestlé)
4. Folic Acid – Erik Konings (Nestlé)
5. Inositol – Harvey Indyk (Fonterra)

VI. NEXT STEPS

(Sullivan/Mishra – 5:45PM-6:00PM)

Darryl Sullivan/Anita Mishra will provide the next steps in the project.

WINE & CHEESE RECEPTION (6:00PM-7:00PM)

(Prom Deck)

Sunday, September 26, 2010

11:00AM – 2:00PM EDT

Room Location: Pacifica 2

VII. WELCOME & INTRODUCTION

(Bradford/Sullivan – 11:00AM-11:15AM)

Jim Bradford/Darryl Sullivan (Covance) will call the meeting to order and give a brief introduction.

VIII. GLOBAL ACCEPTANCE OF ANALYTICAL STANDARDS (*Tentative*)

(de Vreeze –11:15AM–11:45AM)

Marcel de Vreeze (*Netherlands Standardization Institute*) will discuss the global acceptance of analytical standards.

IX. STANDARD METHOD PERFORMANCE REQUIREMENTS (SMPR) EDUCATIONAL SESSION

(Coates –11:45AM–2:00PM)

Scott Coates will provide an overview and guidance on developing Standard Method Performance Requirements.

WORKING LUNCH (12:30PM)