



AOAC INTERNATIONAL

**Stakeholder Panel for Infant Formula and Adult Nutritionals (SPIFAN)
Meeting at Hilton Washington DC/Rockville
Hotel & Meeting Conference Center
Rockville, Maryland USA**

DRAFT AGENDA

Monday, April 4, 2011 – Wednesday, April 6, 2011

CONCURRENT EDUCATION SESSIONS

Monday, April 4, 2011

1:00PM – 5:00PM EDT

(LUNCH WILL NOT BE SERVED)

Registration Opens at 11:00AM

Chair: Darryl Sullivan (Covance)

EDUCATION SESSION FOR NEW PARTICIPANTS - (Session I)

(Washington Room)

- I. SPIFAN PROJECT OVERVIEW**
(McKenzie – 1:00PM-1:15PM)
Deborah McKenzie will give a summation/overview of the current SPIFAN project including timelines.
 - II. STANDARD METHOD PERFORMANCE REQUIREMENTS (SMPR) EDUCATION SESSION**
(Encouraged for new participants)
(McKenzie – 1:15PM-4:45PM)
Deborah McKenzie will provide an overview and guidance on developing Standard Method Performance Requirements.
- AFTERNOON BREAK (3:00PM-3:15PM)***
- III. WRAP-UP**
(McKenzie – 4:45PM-5:00PM)
Deborah McKenzie will wrap up all discussions and answer any questions pertaining to the Education Session.

EDUCATION SESSION FOR CONFIRMED STUDY DIRECTORS - (Session II)

(Plaza II & III)

- IV. ALIGNED APPROACH TO DETERMINE PERFORMANCE CHARACTERISTICS AS DEFINED IN THE STANDARD METHOD PERFORMANCE REQUIREMENTS (SMPR)**
(Hill/Sullivan/AOAC Staff – 1:00PM-4:45PM)
AOAC will work with Study Directors to reach consensus on determining performance characteristics in SMPR.
- AFTERNOON BREAK (3:00PM-3:15PM)***
- V. WRAP-UP**
(Sullivan – 4:45PM-5:00PM)
Darryl Sullivan will wrap up all discussions and answer any questions pertaining to the Education Session.

TUESDAY, APRIL 5, 2011

8:30AM – 6:00PM EDT

(Continental Breakfast Served)

FIRST SET OF PRIORITY NUTRIENTS - (Session III)

(Plaza II & III)

VI. WELCOME & INTRODUCTION

(Bradford/Sullivan – 8:30AM-8:45AM)

Jim Bradford/Darryl Sullivan (Covance) will call the meeting to order and give a brief introduction to the participants of the Stakeholder Panel for Infant Formula and Adult Nutritionals (SPIFAN). Participants will review the draft agenda. Voting Members for the First Set of Priority Nutrients stakeholder panel will be introduced. *Approval of September 25, 2010 Stakeholder meeting minutes and a brief project overview.

VII. RECOMMENDATION FOR SECURING BASE MATERIALS FOR FUTURE VALIDATION STUDIES

(Schmitz – 8:45AM-9:00AM)

Dan Schmitz (Abbott Nutrition) will provide recommendations on base materials for future validation studies along with a discussion on the storage of materials.

VIII. PRESENTATIONS AND VOTE ON FINAL SMPR DOCUMENTS AND STUDY DIRECTOR PRESENTATIONS ON PROPOSED METHODS

(Working Group Chairs/Study Directors – 9:00AM-4:25PM)

The Study Directors will provide a brief presentation on the method(s) selected and plan for the validation studies will be conducted.

Vitamin A - Chair - Jon DeVries (General Mills)

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| ▪ *9:00AM-9:15AM | Vitamin A | Working Group Chair Presentation |
| ▪ 9:15AM-9:35AM | Vitamin A & E - Method VitA-01 | Greg Jaudzem (Nestlé) |
| ▪ 9:35AM-9:55AM | Vitamin A & E - Method VitA-09 | Jon DeVries (General Mills) |

Vitamin D - Chair - Don Gilliland (Abbott)

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| ▪ *9:55AM-10:10AM | Vitamin D | Working Group Chair Presentation |
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MORNING BREAK (10:10AM-10:25AM)

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| ▪ 10:25AM-10:45AM | Vitamin D – Method VitD-01 | Min Huang (Covance) |
| ▪ 10:45AM-11:05AM | Vitamin D – Method VitD-06 | Jack Stevens/Jenni Wegscheid (Gen. Mills) |
| ▪ 11:05AM-11:25AM | Vitamin D – Method VitD-13 | Don Gilliland (Abbott) |

Vitamin B₁₂ - Chair - Esther Campos-Gimenez (Nestlé)

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| ▪ *11:25AM-11:40AM | Vitamin B ₁₂ | Working Group Chair Presentation |
| ▪ 11:40AM-12:00PM | Vitamin B ₁₂ – Method VitB ₁₂ -01 | Harvey Indyk (Fonterra) - not a confirmed Study Director |

LUNCH WILL BE PROVIDED (12:00PM-1:00PM)

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| ▪ 1:00PM-1:20PM | Vitamin B ₁₂ – Method VitB ₁₂ -03/15 | Ester Campos-Gimenez (Nestlé) |
| ▪ 1:20PM-1:40PM | Vitamin B ₁₂ – Method VitB ₁₂ -12 | Karen Schimpf/Linda Thompson (Abbott) |

Folic Acid - Chair - Erik Konings (Nestlé)

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| ▪ *1:40PM-1:55PM | Folic Acid | Working Group Chair Presentation |
| ▪ 1:55PM-2:15PM | Folic Acid – Method FOL-02 | Harvey Indyk (Fonterra) - not a confirmed Study Director |
| ▪ 2:15PM-2:35PM | Folic Acid – Method FOL-15 | John Szpylka/Andrea Cheney (Medallion) |

Inositol - Chairs - Harvey Indyk (Fonterra)/Karen Schimpf (Abbott)

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| ▪ *2:35PM-3:00PM | Inositol | Working Group Chairs Presentation |
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AFTERNOON BREAK (3:00PM-3:20PM)

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| ▪ 3:20PM-3:40PM | Inositol – Method INOS-32/38 | Nana Bartke on behalf of Guenther Raffler (Danone) |
| ▪ 3:40PM-4:00PM | Inositol – Method INOS-15/34 | Karen Schimpf/Linda Thompson (Abbott) |

*Requires a vote

- IX. * VOTE ON STANDARD METHOD PERFORMANCE REQUIREMENTS (SMPR) BALLOT FOR FIRST SET OF PRIORITY NUTRIENTS AND QUESTIONS ON STUDY DIRECTOR PRESENTATIONS**
(Sullivan/Coates/Working Group Chairs – 4:00PM-5:00PM)
Darryl Sullivan/Scott Coates/the working group chairs will be on hand for any discussions concerning the vote on the SMPR's for the first set of priority nutrients.
- X. *PRESENTATION AND VOTE ON ALIGNED APPROACH TO DETERMINE PERFORMANCE CHARACTERISTICS**
(Sullivan/Coates/Study Directors – 5:00PM-5:45PM)
Darryl Sullivan/Scott Coates/the Study Directors will be on hand for any discussions concerning the vote on the aligned approach to determine the performance characteristics for the first set of priority nutrients.
- XI. WRAP-UP/TIMELINE**
(Sullivan/Coates/Mishra – 5:45PM-6:00PM)
Darryl Sullivan/Scott Coates/Anita Mishra will wrap up all discussions and answer any additional questions pertaining to the First Set of Priority Nutrients.

WEDNESDAY, APRIL 6, 2011

8:30AM – 4:30PM EDT

(Continental Breakfast Served)

SECOND SET OF PRIORITY NUTRIENTS - (Session IV)

(Plaza II & III)

- XII. WELCOME & INTRODUCTION**
(Bradford/Sullivan – 8:30AM-8:45AM)
Jim Bradford/Darryl Sullivan (Covance) will call the meeting to order. Voting Members for the Second Set of Priority Nutrients stakeholder panel will be introduced along with a brief project overview.
- XIII. SECOND SET OF PRIORITY NUTRIENTS INCLUDING FITNESS FOR PURPOSE**
(Working Group Chairs – 8:45AM-3:45PM)
The working group chairs will present the technical information, regulatory requirements, and Fitness for Purpose for the each nutrient.
1. NUCLEOTIDES – *Brendon Gill (Fonterra)*
(Guanosine-5'-monophosphate (GMP)/Inosine-5'-monophosphate (IMP)/Uridine-5'-monophosphate (UMP)/Cytidine-5'-monophosphate (CMP)/Adenosine-5'-monophosphate (AMP))
(Presentation – 8:45AM-9:15AM)
*(Fitness for Purpose – 9:15AM-10:00AM)
- MORNING BREAK (10:00AM-10:15AM)**
2. TRACE ELEMENTS – *Joe Thompson (Abbott)*
(Molybdenum/Chromium/Selenium)
(Presentation – 10:15AM-10:45AM)
*(Fitness for Purpose – 10:45AM-11:30AM)
 3. INORGANIC ELEMENTS – *Eric Poitevin (Nestlé)*
(Iron/Zinc/Manganese/Potassium/Sodium/Copper/Magnesium/Calcium/Phosphorous)
(Presentation – 11:30AM-12:00PM)
*(Fitness for Purpose – 1:00PM-1:45PM)

LUNCH WILL BE PROVIDED (12:00PM-1:00PM)

*Requires a vote

4. LONG CHAIN POLYUNSATURATED FATTY ACIDS (LCPUFA) – *Nana Bartke (Danone)*
(Presentation – 1:45PM-2:15PM)
*(Fitness for Purpose – 2:15PM-3:00PM)

AFTERNOON BREAK (3:00PM-3:15PM)

XIV. CURRENT PERFORMANCE PARAMETERS

(Sullivan – 3:15PM-4:15PM)

Darryl Sullivan will lead an open discussion on the current performance parameters.

XV. NEXT STEPS/TIMELINE

(Sullivan/Mishra – 4:15PM-4:30PM)

Darryl Sullivan/Anita Mishra will provide the next steps in the project.